

Endodontic Interest Group

**Student Organization at the University of
North Carolina at Chapel Hill – Adams
School of Dentistry**

**Constitution
& By-Laws**

Article I – Organization

The name of this organization shall be Endodontic Interest Group, hereinafter referred to in this Constitution as EIG.

Article II – Purpose

Our mission is to bring together the pre-doctoral dental students at the University of North Carolina Adams School of Dentistry to share and exchange ideas related to the specialty field of endodontics. Our goal is to expose our members to different aspects of endodontics and diverse learning experiences in the field. We also aim to help create a network of colleagues who can aid and support our members on their journey to residency.

Article III – Membership

EIG is open to all students pursuing a DDS degree. There is no membership fee.

Article IV – Executive Officer Roles

Section I - Executive Chair

- Oversee and plan all organization related activities.
- Develop and organize meetings and projects.
- Appoint members to fulfill vacant executive officer positions.
- Maintain a strong relationship with the faculty advisor and resident advisor.
- Mentor the future executive chairman and pass down important material/information to sustain a strong and self-sufficient organization.
- Update and revise organization documents as needed.
- Manage and update the organization social media accounts and school website page.
- Find new ways to promote and grow the organization.

Section II - Secretary

- Take minutes during general body meetings, executive board meetings, etc.
- Send general organization emails regarding meetings, events, useful resources, etc.
- Manage Lunch & Learn events, room reservation, food delivery, etc.
- Attend Spurgeon allocations meetings and handle financial paperwork.
- Maintain and update accounts (organization fund, VENMO account).
- Keep an updated record of active members list.
- Update the organization social media accounts.

Section III - Faculty Adviser

- Advise student leaders of the executive board in successfully running the organization.
- Direct the organization towards permanent presence and establishment within the school.
- Provide necessary guidance and resources for successful execution of meetings, projects, lunch & learns, etc.
- Create a positive and responsible environment for ongoing involvement from dedicated student leaders and members of the organization.
- Maintain an active and professional organization culture to ensure a strong and self-sustaining organization.

Section IV - Resident Adviser

- Help and guide student leaders of the executive board in successfully running the organization.
- Advise the organization for successful execution of meetings, projects, etc.
- Maintain an active and professional organization culture to ensure a strong and self-sustaining organization.

Article V – Non-discrimination Statement

As a student organization affiliated with UNC - Chapel Hill, EIG does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of race, color, national origin, gender, religion, disability, or age in admission to, participation in, or receipt of the services and benefits under any of its programs or activities.

Amended – 07/01/2020 (BY & TMF)